

# Fulton County

REDUCE • REUSE • RECYCLE

FULTON COUNTY  
DEPT. OF SOLID WASTE  
P.O. Box 28, Johnstown, NY 12095

(518) 736-5504  
FAX: (518) 762-2859  
<http://www.fultoncountyny.gov>

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## FULTON COUNTY SMALL BUSINESS RECYCLING PERMIT APPLICATION FULTON COUNTY NON-PROFIT RECYCLING APPLICATION

The Fulton County Board of Supervisors passed Resolution #286 in 2007 to offer commercial recycling to small businesses in Fulton County, which allows them to bring their recyclables directly to this department. Since Jan. 1, 2015 there is no cost (tipping fee) for commercial recycling – including large permitted haulers, as well as small businesses.

The Fulton County Department of Solid Waste has established a permit system for small business recycling customers to use the Recycling Facility at the Fulton County Department of Solid Waste. The only cost is the annual \$25 permitting fee (all recycling dropped off is free).

The commercial (small business) recycling permit will be valid until Dec. 31 of each year. Renewal applications should be filed thirty (30) days prior to the expiration date (including Non-Profits). Unlike a permitted commercial hauler, no special insurance is required, and the permit is issued to the business, so it can be used with any vehicle (although we ask for information on one vehicle when setting up the account).

Make checks payable to the Fulton County Treasurer. You can set up your account in the DSW office at 847 Mud Road, Johnstown - or mail the completed forms and check to the Fulton County Department of Solid Waste, P.O. Box 28, Johnstown, NY, 12095.

Please note that the Recycling Preparation Guidelines must be followed, per the attached sheet. This program is for recycling drop-off only (no garbage) at the Recycling Facility of the Solid Waste Department; Tuesday through Friday 7:15 a.m.-3 p.m.

Solid Waste Management Law provides Fulton County with a mechanism to revoke privileges of users violating this law.

NON-PROFIT RECYCLING: The non-profit category follows the same application process and preparation and drop-off rules, except the \$25 permitting fee is waived. Please bring proof of non-profit status.

If you have any questions, please feel free to contact the Department of Solid Waste, Recycling Info-Line, at 518-736-5504.

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## Small Business & Non-Profit Recycling

### GENERAL INFORMATION

- The Recycling Facility (847 Mud Road, Johnstown) is open Tuesday through Friday from 7:15 a.m. until 3:00 p.m., except holidays.
- All loads of recyclable material delivered to the Recycling Facility must be covered when transported.
- All users must weigh in at the Scale House upon entering the facility, (showing your permit) and proceed to the Recycling Facility to drop off materials. Once empty, return to the Scale House to weigh out and obtain a ticket. Although there is no charge to dispose of recycling, we will be collecting this information for reporting purposes.
- **How to prepare recycling for disposal at the Fulton County Recycling Facility:**

Fulton County now uses **Singlestream Recycling** – ALL MATERIALS ARE MIXED LOOSE INTO ONE CONTAINER. (No need to sort or separate different material).

**Corrugated Cardboard** (heavy-duty packing boxes) must be flattened; remove any plastic or Styrofoam packing materials.

**Containers** (glass bottles and jars; plastic bottles and tubs; tin and aluminum cans) should be rinsed clean to remove food or product residue.

**Paper** (newspaper, envelopes, junk mail, magazines, phone books, one-layer chipboard, pizza boxes, milk and juice cartons)

There should be no plastic bags at all, The only exception to the “no bag” rule is shredded paper, which should be tied up into a plastic bag, and put I with the rest of the loose recyclables.

*Recycling brochures and literature are available upon request – and DSW staff are available for on-site visit & advice to help set up a recycling program at your business or facility.*

## Small Business & Non-Profit Recycling

### Part A: Applicant Information

*For County Use Only:*

Recycling Acct. No. \_\_\_\_\_

Date Issued \_\_\_\_\_

Initials \_\_\_\_\_

1. Applicant Business Name:

\_\_\_\_\_

2. Billing Address: \_\_\_\_\_

\_\_\_\_\_

3. E-mail Address: \_\_\_\_\_

4. Contact Person: \_\_\_\_\_

(Name)

(Title)

(Phone)

(Fax)

\_\_\_\_\_ (email – if different than business email)

5. Type of Business (check one):

Corporation \_\_\_ Partnership \_\_\_ Individual \_\_\_ Other (explain) \_\_\_\_\_

6. Annual Permit Fee:

\_\_\_\_\_ a. \$25.00 for Small Business Recycling permit (Jan. 1 to Dec. 31.)

\_\_\_\_\_ b. fee waived for Non-Profit (must provide proof of non-profit status)

### Part B: Vehicle Information\*

<b>License Plate Number</b>	
<b>State of Issue</b>	
<b>Vehicle Type</b>	
<b>Year, Make &amp; Model</b>	

\* *Any vehicle can be used to bring in recycling for this program (for both Small Businesses or Non-Profits), but information is needed on one vehicle to set up the permit. This permit is for **recycling only** (vehicles cannot enter the landfill or drop off garbage at the transfer station).*

## Small Business & Non-Profit Recycling

### Part C: Certification

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this application package and all attached documents; I affirm that the submitted information is true, accurate and complete. I certify only recyclable material (as defined by Fulton County Local Law # 1 of 1990 and subsequent amendments) will be delivered by my business or in my vehicle(s) to the Fulton County Materials Recycling Facility. I agree to indemnify and hold harmless the County of Fulton from any liability arising from the disposal of inappropriate waste delivered by my business or my vehicle(s). I am aware that there are significant penalties for submitting false information, including the possibility of fines, imprisonment and the revocation of facility use.

I also certify that I will abide by the rules and regulations, as outlined in the Fulton County Solid Waste Management Law.

I also certify that all the information provided on this application is true and that all material delivered by my business or in my vehicle(s) originates in the County of Fulton.

BUSINESS NAME: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_