

# Fulton County

REDUCE ♦ REUSE ♦ RECYCLE



FULTON COUNTY  
DEPARTMENT OF SOLID WASTE  
PO BOX 28, 847 MUD ROAD  
JOHNSTOWN, NY 12095  
PHONE: (518) 736-5501 FAX: (518) 762-2859

DAVID B. RHODES, DIRECTOR  
CINDY G. LIVINGSTON, DEPUTY DIRECTOR OF ADMINISTRATION

TO: FULTON COUNTY LANDFILL PERMIT APPLICANTS  
FROM: DAVID B. RHODES, DIRECTOR  
SUBJECT: FULTON COUNTY LANDFILL USER PERMIT

Please read all of the enclosed information carefully. Your privilege to use the Fulton County Sanitary Landfill is based on the rules and regulations specified in this application packet.

Fulton County has implemented a user permit system for the Fulton County Sanitary Landfill. All necessary application forms, as well as instructions for completing the forms, are enclosed.

The Fulton County Board of Supervisors adopted a local law, which is known as the "Fulton County Solid Waste Management Law". This local law establishes the framework for the Department of Solid Waste to administer the permit process.

Upon approval, the user permit will be valid until December 31<sup>st</sup> of each year. Renewal applications must be filed a minimum of thirty (30) days prior to the expiration date. If you desire to amend your permit (i.e. adding a new truck) you must notify the Department of Solid Waste a minimum of five (5) days in **advance** of use.

The permit application fee must be submitted with your completed application. Make checks payable to the Fulton County Treasurer. Send completed forms and check to the Department of Solid Waste, P.O. Box 28, Johnstown, NY, 12095.

Please note that the Solid Waste Management Law provides Fulton County with a mechanism to revoke landfill privileges of users violating said local law.

If you have any questions concerning the above, contact the Department of Solid Waste, at the above telephone number.

DBR:pm  
Enclosures



# Fulton County Department of Solid Waste

## Landfill Terms of Use

Permit applications can be obtained at the Fulton County Department of Solid Waste or downloaded at <http://www.fultoncountyny.gov/dsw/>. These applications DO NOT apply to Transfer Station users.

### 1. INSURANCE REQUIREMENT:

Each account holder must provide proof of CURRENT coverage for Workers Compensation AND Automobile Liability insurance certificate (Accord) with the Department of Solid Waste listed as a Certificate Holder and have the following minimum limits:

- a. Combined Single Limit of \$500,000 OR
- b. Bodily Injury per person \$250,000, Bodily Injury per accident \$500,000 and Property damage \$100,000

### 2. NYS PART 364 TRANSPORTER REQUIREMENT:

All permit holders must provide proof of compliance with Article 27, Titles 3 and 15 of the NYS Department of Conservation Law and 6 NYCRR 364 if required. (see <http://www.dec.ny.gov/chemical/8483.html> for information)

### 3. NYS DEC RADON REQUIREMENT:

Due to NEW regulations, radon detection equipment will be installed in the weigh scale house. All loads entering the landfill will be scanned for radon to comply with these new regulations.

### 4. GENERAL USE REQUIREMENTS:

- a. No Hazardous waste will be accepted at the Fulton County Landfill
- b. All loads MUST be properly covered/contained during transport (NYS DOT Section 380-a) Violators will be charged \$150 per ton for an uncovered load.
- c. All trucks utilizing landfill are requested to be equipped with CB radio.
- d. Stop signs and Speed limits MUST be followed on the access roadway.
- e. ALL trucks should come to a stop before getting on the weigh scale.
- f. All 55-gallon drums must have tops/bottoms removed.
- g. NO tires, Freon Units, Electronics or Appliances can be **mixed** in the load; violators will be charged the appropriate removal/disposal fee.
- h. Tires and Freon units must be disclosed to the scale attendant when weighing in.
- i. All Industrial waste must be laboratory tested prior to acceptance.
- j. Recyclables must be separated from refuse per preparation guidelines.
- k. NO out of county waste/debris without an approved Out of County Contract.
- l. NO Private Cars or Station Wagons will be allowed to utilize Landfill.

### 5. LANDFILL OPERATING HOURS:

- a. 7:15 AM – 3:00 PM Monday – Friday (except Holidays).
- b. 7:15 AM – 11:30 AM Saturdays.
- c. NO hand unloading or Industrial waste after 2:00 PM daily or after 10:30 AM on Saturdays.
- d. NO commercial recycling on Mondays or Saturdays.
- e. ALL haulers must be scaled out by closing time.
- f. Holiday Notices will be posted at Scale House.

6. PERMIT FEES:

- a. ANNUAL PERMIT RENEWAL – Renewals are mailed to all current customers on November 1<sup>st</sup> and must be returned by **December 1<sup>st</sup>**.
- b. Renewal Permit FEEs - are Invoiced on the 1<sup>st</sup> of the renewal year; base fee \$50 plus \$25 per vehicle permitted.
- c. Permit fees are NOT prorated for partial year use.
- d. Additions or changes to permitted trucks must be reported to the Landfill Office PRIOR to utilizing the scale and must have required insurance and NYS DEC Part 364 coverage. Truck fee of \$25 each may apply.

7. LANDFILL USE/BILLING:

- a. CASH Accounts – Payment is required when weighing out. We can accept cash, check (NO 3<sup>rd</sup> party checks), or Credit/Debit. We accept MasterCard, VISA, or Discover, however, there is a convenience fee charged by the processing company of 2.39% or \$1.95 minimum for all Credit/Debit transactions.
- b. BILLING Accounts – Must be pre-approved.
  - i. 15 Day Accounts will be billed bi-monthly as of the close of business on the 15<sup>th</sup> and 30<sup>th</sup> of each month.
  - ii. 30 Day Accounts (Municipalities) will be billed at the close of business on the last day of the month.
  - iii. PAYMENTS DUE – Per Fulton County Policy, **all payments are due 15 Days from Invoice date**. Delinquent accounts (past 15 days) will be assessed 2% interest and scale privileges will be revoked.
- c. PAYMENTS – Should be made Payable to **FULTON COUNTY TREASURER** and mailed to Fulton County Department of Solid Waste, PO Box 28, Johnstown, NY 12095.

8. TIPPING FEES AT SCALE FOR ALL USERS:

- a. \$55 per ton for in-county construction/demolition waste, commercial waste, and industrial wet or dry waste.
- b. \$150 per ton for any uncovered load crossing over the scale.
- c. \$5 service charge for each appliance brought to landfill.
- d. \$5 minimum per load fee.
- e. PRIOR APPROVAL Required for Contaminated Soil, Asbestos, Out-Of-County or other waste
- f. Commercial recycling is currently accepted at our Materials Recovery Facility (MRF) at \$0.00 tipping fee (commercial landfill or recycling permit required).
- g. Dig Out fee will be assessed on loads requiring DSW assistance to unload.

9. FULTON COUNTY FLOW CONTROL Legislation:

- a. Any waste generated within Fulton County should be disposed of in Fulton County Landfill Facility.
- b. No waste can be delivered to our facility that is generated from within the boundaries of any county that has Flow Control Legislation, such as: Madison, Oneida or Herkimer Counties.

**FULTON COUNTY DEPARTMENT OF SOLID WASTE LANDFILL APPLICATION**  
**Part A: Applicant Information**

1. Applicant Business Name: \_\_\_\_\_

2. Billing Address: \_\_\_\_\_  
\_\_\_\_\_

3. Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

4. Billing Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

5. Legal Character of Business (check one):

Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Individual \_\_\_\_\_ Other (explain) \_\_\_\_\_

6. Annual Permit Fee:

a. Base Fee: \$50.00

b. No. of Vehicles: \_\_\_\_\_ at \$25.00 per vehicle: \$ \_\_\_\_\_

Total Fee Attached: \$ \_\_\_\_\_ (5a + 5b) (attach check here)

7. Provide two business credit references (at least one bank, financial institution):

**\*DO NOT FILL IN IF "CASH" CUSTOMER!**

Name \_\_\_\_\_ Contact: \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Fax #: \_\_\_\_\_  
Acct. No. \_\_\_\_\_

Name \_\_\_\_\_ Contact: \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Fax #: \_\_\_\_\_  
Acct. No. \_\_\_\_\_

Requested Monthly Billing Limit \$ \_\_\_\_\_

8. NYS Sales Tax ID No. (if available) \_\_\_\_\_

For County Use Only:

Date Issued \_\_\_\_\_ Initials \_\_\_\_\_ Account No. \_\_\_\_\_

Billing Account Type:

Cash Only      15 Day Acct.      30 Day Acct      Monthly Billing Limit: \_\_\_\_\_      Billing/Credit Approval: \_\_\_\_\_

OOA Agreement  Yes      Approval Date: \_\_\_\_\_  
 No

*ONLY applicants that desire a Department of Solid Waste Billing account must complete Part B.*

**Part B: Credit Check Authorization Form**

I hereby authorize the Fulton County Department of Solid Waste to verify my credit history, bank accounts, holdings and any other asset balances that are needed to process my landfill permit application. I further authorize the Fulton County Department of Solid Waste to order a credit report and verify other credit information. It is understood that a photocopy of this form will also serve as authorization.

The information the Fulton County Department of Solid Waste obtains is only to be used in processing my landfill permit application for the purpose of creation of a billing account for Department of Solid Waste services.

Applicant Business Name: \_\_\_\_\_

Contact Person: (print) \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**Part C: Vehicle Information**

Applicant Business Name: \_\_\_\_\_

Number of vehicles listed: \_\_\_\_\_ at \$25/unit = \$\_\_\_\_\_

*NOTE: Denote "N/A" if not applicable. See Part H if sub-contracting Hauler)*

Please see Part G: Insurance Certificate for insurance requirements for vehicles listed below.

	<b>VEHICLE A</b>	<b>VEHICLE B</b>	<b>VEHICLE C</b>
License Plate No.			
State of Issue			
Vehicle Type			
Year & Make			
VIN #			
Capacity (C.Y.)			
NYS Part 364 Permit #			
Vehicle LF Acct #: (Official Use Only)			
Date permit Issued (Official use only)			
 <b>USE THIS SECTION FOR TRAILERS ONLY</b> 			
	<b>TRAILER A</b>	<b>TRAILER B</b>	<b>TRAILER C</b>
License Plate No.			
State of Issue			
Year & Make			
Capacity (C.Y.)			
NYS Part 364 Permit #			

(use additional sheets, if necessary)

**Part D: Insurance Certificate**

(Automobile Liability)

An insurance certificate (Accord) must be provided, per the requirements of Fulton County Solid Waste Management Law. The insurance certificate must name the Fulton County Department of Solid Waste as Certificate Holder, list scheduled autos (if applicable), and must have the following minimum automotive liability limits:

Combined Single Limit: \$500,000                      -or- Bodily Injury Per Person: \$250,000  
Bodily Injury Per Accident: \$500,000  
Property Damage: \$100,000

Proof of NYS Workers Compensation coverage also required per the requirements of Fulton County Solid Waste Management Law.

**Part E: Waste Identification**

Waste Description: Provide detailed *estimate of quantities* of each component of the waste stream; i.e. tons of sludge, asbestos, contaminated soil, construction and demolition, commercial waste, industrial waste, commercial recycling, etc. that you expect to be depositing annually at the Fulton County Sanitary Landfill or Recycling Facility, itemized by type and origin:

<b>Waste Description</b>	<b>Village/Town/City</b>	<b>Approx. Tons/Year</b>

***Unless an Out-of-County Agreement or Contract has been executed, all waste disposed of at the Fulton County Landfill must be from within the boundaries of Fulton County.***

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**Part F: Toxicity Data**

A Department of Environmental Conservation/Department of Health approved laboratory for toxicity must test any and all waste material that is subject to NYS Part 364 Transporter Regulations. The tests must be conducted with the TCLP method. Also, solids content information must be provided.

Laboratory results must be received a minimum of two weeks prior to the transportation of refuse to the Fulton County Landfill by each waste generator; tests must be conducted on each component of the waste stream; tests must be performed on random samples for TCLP parameters.

All laboratory data must be current; i.e. conducted within three months of permit application. A retest is needed if the generator implements a process change.

If applicable, attach laboratory results to application.

**Part G: Certification**

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this application package and all attached documents; I affirm that the submitted information is true, accurate and complete. I certify that no hazardous wastes (as defined by New York State and Environmental Protection Agency regulations), explosives, infectious wastes or radioactive wastes will be delivered by my business or in my vehicle(s) to the Fulton County Sanitary Landfill. I agree to indemnify and hold harmless the County of Fulton from any liability arising from the disposal of such wastes delivered by my business or my vehicle(s). I am aware that there are significant penalties for submitting false information, including the possibility of fines, imprisonment and the revocation of facility use.

I also certify that I will abide by the rules and regulations, as outlined in the Fulton County Solid Waste Management Law.

I also certify that all the information provided on this application is true and that I agree to all pay tipping fee billings within fifteen (15) days and understand that for any unpaid balance, a finance charge may be assessed.

I also certify that all refuse delivered by my business or in my vehicle(s) originates in the County of Fulton unless an Out-of-County Agreement or Contract has been executed.

BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



**Part H: Bill To "Business/Customer" Certification**

*If the business listed in "Part A" hauls its own refuse with the vehicles listed in "Part C", skip this section.*

*If the business listed in "Part A" sub-contracts all or some hauling to another business, **and** the business listed in "Part A" desires landfill user charges billed directly to their account, this form must be completed, and signed by both the business and the hauler.*

**BILLING CERTIFICATION:**

I, \_\_\_\_\_, hereby certify that the following hauler is hereby  
(Business contact person)

authorized to dispose of solid waste generated by my business, and the solid waste hauler is hereby authorized to instruct Department of Solid Waste staff that said solid waste fees should be assessed to said Undersigned Business account, and the Undersigned Business hereby agrees to promptly pay all invoices, per the requirements of Fulton County Solid Waste Management Law.

BUSINESS NAME: \_\_\_\_\_ LF ACCT # \_\_\_\_\_

Authorized Representative: \_\_\_\_\_  
(Type or print)

Signature: \_\_\_\_\_

**HAULER CERTIFICATION:**

I, \_\_\_\_\_, hereby certify that no hazardous wastes (as defined by New York State and Environmental Protection Agency regulations), explosives, infectious wastes or radioactive wastes will be delivered by my business or in my vehicle(s) to the Fulton County Sanitary Landfill. I agree to indemnify and hold harmless the County of Fulton from any liability arising from the disposal of such wastes delivered by my business or my vehicle(s). I am aware that there are significant penalties for submitting false information, including the possibility of fines, imprisonment and the revocation of facility use.

I also certify that I will abide by the rules and regulations, as outlined in the Fulton County Solid Waste Management Law. I certify that I hold a current Fulton County Department of Solid Waste Landfill Use Permit in good standing; that all insurance requirements and NYS DEC hauler permits are current and on file.

I also certify that all refuse delivered by my business or in my vehicle(s) originates in the County of Fulton unless an Out-of-County Agreement or Contract has been executed.

REFUSE HAULER: \_\_\_\_\_ LF Acct # \_\_\_\_\_

Authorized Representative: \_\_\_\_\_  
(Type or print)

Signature: \_\_\_\_\_