

Fulton County

REDUCE ♦ REUSE ♦ RECYCLE

FULTON COUNTY
DEPARTMENT OF SOLID WASTE
PO BOX 28, 847 MUD ROAD
JOHNSTOWN, NY 12095



518-736-5501
FAX: 518-762-2859
David B. Rhodes, Director

TO: FULTON COUNTY LANDFILL PERMIT APPLICANTS

FROM: DAVID B. RHODES, DIRECTOR

SUBJECT: FULTON COUNTY DEPARTMENT OF SOLID WASTE LANDFILL USE PERMIT

Please read all of the enclosed information carefully. Use of the Fulton County Department of Solid Waste landfill is dependent on the rules and regulations specified in this application packet being adhered to.

Fulton County has implemented a permit system for the use of the Fulton County Department of Solid Waste landfill. All necessary application forms, as well as instructions for completing the forms, are enclosed.

The Fulton County Board of Supervisors adopted a local law, known as the "Fulton County Solid Waste Management Law". This local law establishes the framework for the Department of Solid Waste to administer the permit process.

Upon approval, the permit will be valid until December 31st. If you desire to amend your permit (i.e. adding a new truck) you must notify the Department of Solid Waste office a minimum of five (5) days in **advance** of use.

The permit application fee must be submitted prior to use of the landfill. Make checks payable to the Fulton County Treasurer. Send completed forms and check to the Department of Solid Waste, P.O. Box 28, Johnstown, NY, 12095. Completed application forms may be sent via fax 518-762-2859 or emailed to pmarkes@fultoncountyny.gov with payment to follow.

Please note that the Solid Waste Management Law provides Fulton County with a mechanism to revoke landfill privileges of users violating said local law.

If you have any questions concerning the above, contact the Department of Solid Waste, at the above telephone number.

DBR:pmr
Enclosures



Fulton County Department of Solid Waste

2021 Landfill Terms of Use

Permit applications can be obtained at the Fulton County Department of Solid Waste or downloaded at www.fultoncountyny.gov/fulton-county-landfill. This application DOES NOT apply to Transfer Station users.

1. INSURANCE REQUIREMENT:

Each account holder must provide proof of CURRENT coverage for Workers Compensation AND Automobile Liability insurance certificate (Accord) with the Department of Solid Waste listed as a Certificate Holder and have the following Automobile Liability minimum limits:

- a. Combined Single Limit of \$500,000 OR
- b. Bodily Injury per person \$250,000, Bodily Injury per accident \$500,000 and Property damage \$100,000

2. NYS PART 364 TRANSPORTER REQUIREMENT:

All permit holders must comply with the NYS Department of Conservation Part 364 Haulers requirements if required. (see <http://www.dec.ny.gov/chemical/8483.html> for information)

3. GENERAL USE REQUIREMENTS:

- a. No Hazardous waste will be accepted at the Fulton County Landfill.
- b. All loads **MUST** be properly covered/contained during transport (NYS DOT Section 380-a) Violators will be charged Board of Supervisors approved rate of \$150 per load in addition to tipping fees.
- c. All trucks utilizing the landfill must be equipped with a radio capable of accessing Channel 17,
- d. All trucks utilizing the landfill must have front & rear tow hooks.
- e. Stop signs and Speed limits **MUST** be followed on the access roadway.
- f. **ALL** trucks **MUST** come to a stop before getting on the weigh scale.
- g. All 55-gallon drums must have tops/bottoms removed.
- h. **NO** Tires, Freon Units, Electronics, Appliances, Vehicle Batteries, or Recyclables can be **mixed** in the load; violators will be charged the appropriate removal/disposal fee.
- i. Tires, Freon Units, Electronics, Appliances, Vehicle Batteries and Recyclables must be disclosed to the scale attendant when weighing in.
- j. All Industrial waste must be laboratory tested prior to acceptance.
- k. Recyclables must be separated from refuse per preparation guidelines.
- l. **NO** Out-of-County waste/debris without an approved Fulton County DSW Waste Tracking Document.
- m. **NO** Private Cars or Station Wagons allowed into the Landfill.

4. LANDFILL OPERATING HOURS:

- a. 7:15 AM – 3:00 PM Monday – Friday (except Holidays); 7:15 AM – 11:30 AM Saturdays.
- b. **NO** hand unloading or Industrial waste after 2:00 PM daily or after 10:30 AM on Saturdays.
- c. **NO** commercial recycling on Mondays or Saturdays.
- d. **ALL** haulers must be scaled out by closing time.
- e. Holiday Notices will be posted at Scale House.

5. PERMIT FEES:

- a. ANNUAL PERMIT RENEWAL – Renewals are mailed to all current customers in November and are due prior to **December 31st**. Failure to return renewals by December 31st, will require full applications to be completed.
- b. Renewal Permit Fees are Invoiced on or about the 1st of the renewal year; base fee \$50 plus \$25 per vehicle permitted.
- c. Permit fees will NOT be prorated for partial year use.
- d. Additions or changes to permitted trucks must be reported to the Landfill Office PRIOR to utilizing the scale and must have required insurance coverage. Truck fee of \$25 each will apply.

6. LANDFILL USE/BILLING:

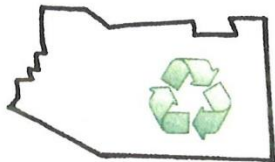
- a. CASH Accounts – Payment is required when weighing out. We can accept cash, check (NO 3rd party checks), or Credit/Debit. We accept MasterCard, VISA, or Discover, however, there is a convenience fee charged by the processing company of 2.39% or \$1.95 minimum for all Credit/Debit transactions.
- b. BILLING Accounts – Must be pre-approved.
 - i. 15 Day Accounts will be billed bi-monthly as of the close of business on the 15th and last day of each month.
 - ii. 30 Day Accounts will be billed at the close of business on the last day of the month.
 - iii. PAYMENTS DUE – Per Fulton County Policy, **all payments are due 15 Days from Invoice date**. Delinquent accounts (past 30 days) will be assessed 2% interest and scale privileges will be revoked.
- c. PAYMENTS – Make Checks Payable to **FULTON COUNTY TREASURER** and **mail to Fulton County Department of Solid Waste**, PO Box 28, Johnstown, NY 12095.

7. TIPPING FEES AT SCALE FOR ALL USERS:

- a. ALL Tipping Fees are set by the Fulton County Board of Supervisors (BOS) annually in November.
- b. Surcharge in addition to regular tipping fee for each Freon Unit, Electronics, Appliance, Vehicle Battery, or Tire dumped into the landfill.
- c. \$5 minimum per load fee.
- d. PRIOR APPROVED Waste Tracking Document Required for Contaminated Soil, Asbestos, or waste **other than** Commercial or C&D from **within** Fulton County.
- e. Commercial recycling from within Fulton County is currently accepted at our Materials Recovery Facility (MRF) with a current commercial landfill or recycling permit.
- f. Dig Out fee, as set by the BOS, will be assessed on loads requiring DSW assistance to unload.
- g. Out-of-County (OOC) waste will **NOT** be accepted without a DSW Waste Tracking document with Prior-Approval and/or signed Agreement.
- h. The Hauler will be billed for Tipping fees unless the Customer Authorization is signed and on file.

8. FULTON COUNTY FLOW CONTROL Legislation:

- a. Any waste generated within Fulton County must be disposed of at the Fulton County Landfill Facility.
- b. Waste cannot be delivered to our facility that is generated from within the boundaries of any county that has Flow Control Legislation, such as Madison, Oneida or Herkimer Counties.



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PO BOX 28, 847 MUD ROAD
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LANDFILL APPLICATION

Part A: Applicant Information

1. Applicant Business Name: _____

DBA if applicable: _____

2. Business Address: _____

3. Business Contact: _____ Title: _____

Phone: _____ Fax: _____ E-mail: _____

4. Billing Address: _____

5. Billing Contact: _____ Title: _____

Phone: _____ Fax: _____ E-mail: _____

6. Legal Character of Business (check one):

Corporation _____ Partnership _____ Individual _____ Other (explain) _____

7. Annual Permit Fee:

a. Base Fee: \$50.00

b. No. of Vehicles: _____ at \$25.00 per vehicle: \$ _____

Total Fee Attached: \$ _____ (5a + 5b) (attach check here)

8. NYS Sales Tax ID No. (if available) _____

For County Use Only:

Date Issued _____ Account No. _____ Account Approval _____

Billing Account Type: 15 Day Acct. 30 Day Acct

Cash Only Credit: Monthly Billing Limit: _____ Billing/Credit Approval: _____

OOC Agreement Yes
 No OCC Approval: _____

[] LF DB [] QB [] Scale Permit Stickers: Mailed Scale Files: [] AR [] LF

ONLY applicants that desire a Department of Solid Waste Billing account must complete Part B.

NOTE: This will allow daily tipping fees to be applied to your customer billing account. Bi-Monthly billing Invoices will be sent on or about the 16th and 1st of each month. Fulton County Code Article VII 260.28 requires payment be received within 15 days of the date of the invoice. Accounts past due (over 30 days) will be assessed a 2% interest and scale privileges may be revoked.

Part B: Credit Check Authorization Form

I hereby authorize the Fulton County Department of Solid Waste to verify my credit history, bank accounts, holdings and any other asset balances that are needed to process my landfill permit application. I further authorize the Fulton County Department of Solid Waste to order a credit report and verify other credit information. It is understood that a photocopy of this form will also serve as authorization.

The information the Fulton County Department of Solid Waste obtains is only to be used in processing my landfill permit application for the purpose of creation of a billing account for Department of Solid Waste services.

Applicant Business Name: _____

Contact Person: (print) _____

Signature: _____

Date: _____

Requested Monthly Billing Limit \$_____

Provide three business credit references (at least one bank, financial institution):

Name _____ Contact: _____
Address _____
Telephone # _____ Fax #: _____
Email _____
Acct. No. _____

Name _____ Contact: _____
Address _____
Telephone # _____ Fax #: _____
Email _____
Acct. No. _____

Name _____ Contact: _____
Address _____
Telephone # _____ Fax #: _____
Email _____
Acct. No. _____

Part E: Waste Identification

Waste Description: Provide detailed *estimate of quantities* of each component of the waste stream; i.e. tons of sludge, asbestos, contaminated soil, construction and demolition, commercial waste, industrial waste, commercial recycling, etc. that you expect to be depositing annually at the Fulton County Sanitary Landfill or Recycling Facility, itemized by type and origin:

Waste Description	Approx. Tons/Year	Village/Town/City	County

Unless an Out-of-County Agreement or Contract has been executed, all waste disposed of at the Fulton County Landfill must be from within the boundaries of Fulton County.

NO Recycling from Out-of-County.

Part F: Toxicity Data

A Department of Environmental Conservation/Department of Health approved laboratory for toxicity must test any and all waste material that is subject to NYS Part 364 Transporter Regulations. The tests must be conducted with the TCLP method. Also, solids content information must be provided.

Laboratory results must be received a minimum of two weeks prior to the transportation of refuse to the Fulton County Landfill by each waste generator. Tests must be conducted on each component of the waste stream and tests must be performed on random samples for TCLP parameters.

All laboratory data must be current; i.e. conducted within three months of permit application. A retest is needed if the generator implements a process change.

If applicable, attach laboratory results to application.

Part G: Certification

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this application package and all attached documents; I affirm that the submitted information is true, accurate and complete. I certify that no hazardous wastes (as defined by New York State and Environmental Protection Agency regulations), explosives, infectious wastes or radioactive wastes will be delivered by my business or in my vehicle(s) to the Fulton County Sanitary Landfill. I agree to indemnify and hold harmless the County of Fulton from any liability arising from the disposal of such wastes delivered by my business or my vehicle(s). I am aware that there are significant penalties for submitting false information, including the possibility of fines, imprisonment and the revocation of facility permit.

I also certify that I will abide by the rules and regulations, as outlined in the Fulton County Solid Waste Management Law and Terms of Use.

I also certify that all the information provided on this application is true and that I agree to pay all tipping fee billings within fifteen (15) days and understand that for any unpaid balance, a finance charge may be assessed.

I also certify that all refuse delivered by my business or in my vehicle(s) originates in the County of Fulton unless an Out-of-County Agreement or Contract has been executed.

BUSINESS NAME: _____

ADDRESS: _____

PRINTED NAME: _____

SIGNATURE: _____

DATE: _____



FULTON COUNTY DEPARTMENT SOLID WASTE

2021 AUTHORIZATION for HAULER to BILL CUSTOMER

Customers, who use a hauler to bring debris to our facility, are required to complete an authorization form each year to ensure that haulers have authorization to bill to our customers' accounts.

*Please complete and return the **2021 Authorization for Hauler to Bill Customer** form below for each hauler authorized to bill to your customer account in 2021.*

In 2021, we also require a Department of Solid Waste Tracking/Profile form for each load of debris brought to the landfill. Customers complete the Customer Certification section and give the form to the Hauler to complete and submit to the scale attendant when weighing in. This will ensure the proper company is billed when the ticket is created.

If you have any questions or concerns, do not hesitate to contact us at 518-736-5501.

A Customer that sub-contracts all or some hauling to another Hauler and desires landfill user charges billed directly to their account, must complete and sign this form and submit a Department of Solid Waste Tracking form with each load.

YEARLY Blanket Job/Date Only Job Date: _____

Description: _____

CUSTOMER BILLING CERTIFICATION:

I hereby certify that the hauler listed below:

REFUSE HAULER: _____ DSW Acct # _____

is authorized to dispose of waste generated by my business, and as such, is authorized to instruct Department of Solid Waste staff that said tipping fees should be assessed to said Undersigned Customer account, and the Undersigned Customer hereby agrees to promptly pay all invoices, per the requirements of the Fulton County Solid Waste Management Law.

CUSTOMER: _____ DSW Acct # _____

Authorized Representative: _____

Signature: _____

Return this form to:

Fulton County Department of Solid Waste
PO Box 28, 847 Mud Rd
Johnstown, NY 12095

or Fax: 518-762-2859

Email: pmarkes@fultoncountyny.gov