

APPLICATION FOR VETERANS CREDIT
Answer every question. Print or type only. Credit cannot be granted unless supported by discharge document.

DO NOT WRITE IN THIS SPACE	APPROVED	DISAPPROVED REASON
<input type="checkbox"/> Veterans Credits	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Disabled Veterans Credits	+ _____	
<input type="checkbox"/> Anticipated Veterans Credits		

1. _____
 LAST FIRST M.I.

STREET ADDRESS: _____
 MAILING ADDRESS: _____
 CITY: _____ STATE: _____
 ZIP: _____

3. LAST 4 DIGITS OF SOCIAL SECURITY NUMBER:

 XXX-XX-

5. SERVICE SERIAL NUMBER/S:

7. CREDITS CLAIMED: (CHECK ONE)

NON-DISABLED VETERAN

DISABLED VETERAN

V.A. CLAIM NO.: _____
 HAVE YOU SENT AUTHORIZATION FOR
 DISABILITY RECORD TO V.A.?
 YES (IF SO WHEN) _____ NO

ANTICIPATED VETERAN

2. NUMBER AND TITLE OF EXAMINATION:

4. BIRTH DATE: _____

6. DATES OF ACTIVE SERVICE:
 FROM: _____
 TO: _____

8. PRESENT LEGAL RESIDENCE:

STREET ADDRESS: _____
 MAILING ADDRESS: _____
 CITY: _____ STATE: _____
 ZIP: _____

9. LIST ALL YOUR PUBLIC SERVICE EMPLOYMENT SINCE JANUARY 1, 1951:

DATES		EMPLOYER NAME AND ADDRESS	TITLE OF YOUR POSITION	VETERANS CREDITS USED	
FROM	TO			YES	NO

SUBJECT TO THE PENALTIES OF PERJURY, I DECLARE THAT THE STATEMENTS MADE ON THIS FORM AND ANY ATTACHMENTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SIGNATURE _____ DATE: _____

**FULTON COUNTY PERSONNEL DEPARTMENT
FORT JOHNSTOWN BUILDING, 1 EAST MONTGOMERY STREET
JOHNSTOWN, NEW YORK, 12095-2534
TELEPHONE: 736-5574 FAX: 736-1027**

**APPLICATION FOR VETERANS CREDIT
APPLICANT: READ INSTRUCTIONS CAREFULLY**

- A. In order that your claim for additional credit as a Veteran can be processed, follow the instructions below. Failure to follow these instructions completely may result in denial of Veterans Credits on the eligible list. Please give this your immediate attention since Veterans Credit cannot be granted after the eligible list has been established.

Answer all questions on the reverse side of this form. Attach documentary proof of your eligibility, as specified under B or C below and return to Fulton County Personnel Office at the above address.

IF APPLYING FOR DISABLED VETERANS CREDIT

Complete enclosed Authorization for Disability Record in duplicate and forward immediately to your Regional Veterans Administration Office.

B. VETERAN'S CREDIT ELIGIBILITY REQUIREMENTS

ACCEPTABLE DOCUMENTARY PROOF:

1. Citizen of the United States
2. Honorably discharged or released under honorable circumstances from the Armed Forces of the United States.
3. Active duty in the Armed Forces of the United States during any of the following periods:
 - a. April 6, 1917 – Nov 11, 1918
 - b. Dec 7, 1941 – Dec 31, 1946
 - c. U.S. Public Health Service
July 29, 1945 – Sept 2, 1945
June 26, 1950 – July 3, 1952
 - d. June 27, 1950 – Jan 31, 1955
 - e. Feb 28, 1961 – May 7, 1975
 - f. June 1, 1983 – Dec 1, 1987
 - g. Oct 23, 1983 – Nov 21, 1983
 - h. Dec 20, 1989 – Jan 31, 1990
 - i. Aug 2, 1990 – the date upon which such hostilities end.

- Report of Military Separation;
- Report of Separation and Honorable Discharge and/or Certificate of Service. Acceptable military forms NAVPERS-553; NAVMC-78PD; WDAGO-53.55; WDAGO-53.98; DD214. If your name is different from that shown on your Report of Separation and Honorable Discharge and/or Certificate of Service, include a marriage certificate or other legal document to verify the change.
- Same as for requirement 2. above.

4. If since January 1, 1951, you have used your additional credits as a disabled or non-disabled veteran for appointment to any position in the public employment of New York State or its civil division, you may not claim them again.

C. ANTICIPATED VETERAN'S CREDIT ELIGIBILITY REQUIREMENTS

1. Proof of current military status

Military ID card
Military orders
Official Military documents substantiating active status at the time of exam.

NOTE: Any of the documents listed above, either the original or photocopy, will be considered as satisfactory evidence for each requirement. All original documents will be returned after your claim has been processed.

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FORT JOHNSTOWN BUILDING, 1 EAST MONTGOMERY STREET
JOHNSTOWN, NEW YORK, 12095-2534
TELEPHONE: 736-5574 FAX: 736-1027**

TO:

FROM: Theresa Souza, Director of Personnel

DATE:

RE: Your Application for Examination _____

According to Civil Service Law, additional credit in examinations is granted to successful candidates who have claimed and established status as disabled veterans, non-disabled veterans, or candidates currently in the armed forces. This credit is granted on the following basis:

	<u>Open-Competitive Examinations</u>	<u>Promotion Examinations</u>
Disabled Veteran	10	05
Non-Disabled Veteran	05	2.5

The additional credit, which is added to the final passing score in the examination, may only be granted at the time of the establishment of the eligible list. You will be allowed a period of not less than 2 months from the date you file your application for examination to establish your eligibility by appropriate documentary proof to receive veteran's, disabled veteran's, or anticipated veteran's credits to qualify for credit in an examination.

CANDIDATES WHO CLAIM CREDIT, BUT WHO FAIL TO SUBMIT ADEQUATE PROOF OF ELIGIBILITY FOR SUCH CREDIT BY THE TIME THE ELIGIBLE LIST IS ESTABLISHED, CANNOT LATER BE GRANTED CREDIT ON SUCH ELIGIBLE LIST.

ELIGIBLES GRANTED CONDITIONAL VETERAN'S CREDITS WILL BE RESTRICTED FROM CERTIFICATION USING THE ADDITIONAL CREDITS UNTIL THE VETERAN PROVIDES PROOF OF HONORABLE DISCHARGE OR RELEASE AND THAT SUCH SERVICE WAS IN TIME OF WAR.

ALL VETERANS

To be considered for additional credit as a veteran, the enclosed application for veterans credit must be completed and returned to this office with a copy of your discharge or certificate of service from the armed forces of the United States showing that you have served on active duty with the Armed Forces of the United States in time of war and that you were honorably discharged or released under honorable circumstances from such service.

DISABLED VETERANS

In addition to the above, a disabled veteran must complete the enclosed Authorization for Disability Record in duplicate. Forward both copies of the Authorization for Disability Record immediately to the Regional Office of the United States Veterans Administration where your application for disability pension is on file.

To qualify for credit as a disabled veteran you must be receiving payments from the Veterans Administration for a war incurred disability of at least 10%. The Veterans Administration must certify the disability to be in existence at the time of your application for veterans credit.

ANTICIPATED VETERANS

To qualify for conditional veteran's credits you must provide proof of current military status. However, to use such credit you must later qualify as a Veteran or Disabled Veteran.

Your receipt of the enclosed forms does not mean that your application for the examination has been approved. These forms are often mailed before applications have been reviewed.

If you have any questions concerning procedures regarding your claim, please write or phone this office. Include the number and title of the examination in any letters of inquiry.

Enclosures: Application for Veterans Credits
Authorization for Disability Record (If Applicable)

May 20, 2010