

**FULTON COUNTY SHERIFF'S DEPARTMENT**  
**ANNOUNCES THE FOLLOWING:**

**COOK**

**FULTON COUNTY RESIDENCY IS REQUIRED**

The Sheriff's Department is currently hiring per diem Cooks.

2018 Salary: \$16.24 Per Hour

Typical Work Activities:

Prepares, cooks and serves meals for students, staff, residents or inmates using standard kitchen utensils and equipment;  
Plans or assists in planning meals and menus insuring that basic nutritional principles are followed;  
Insures that food and supplies are properly stored to avoid waste and spoilage;  
May order food and supplies used in the preparation of meals according to an established menu and inspects food when received to insure proper quantity and quality;  
May supervise subordinate employees and assists in the serving of food and the cleaning of the kitchen and dining areas and cooking utensils;  
May prepare and maintain a variety of records and reports relative to the food service function.

The above examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Minimum Qualifications:

Graduation from high school, possession of a high school equivalency diploma, or a high school individual education plan diploma and one year of experience in the preparation of food on a large scale.

**Applications should be filed with the  
Fulton County Personnel Department  
1 East Montgomery Street  
Johnstown NY 12095  
(518) 736-5574**

**They can be found on our website at [www.fultoncountyny.gov](http://www.fultoncountyny.gov).**